



**Housing Support Facilitator
Home Stay Prevention Program
Full time (Permanent), 37.5 hours/week**

“Aspen partners with you to unlock potential and transform lives. We are about People First, Community Always.”

OUR OPPORTUNITY

We have an exciting opportunity for a Housing Support Facilitator with the Home Stay Prevention Program. The program is an initiative designed to offer short term prevention strategies and/or case management support to families who are at imminent risk of homelessness to ensure families are able to maintain stable and appropriate housing. The project plays a key role in *Calgary's 10 Year Plan to End Homelessness* and concentrates on the preventative strategies and goals outlined within the plan. The Housing Support Facilitator is responsible for leading the intake and assessment of families' needs, existing risk factors and barriers, as well as ongoing strategies for best fit interventions and supports. The position involves both outreach and community-based supports to empower families in building their capacity and sustainability. Hours of work are typically Monday through Friday (8:30 a.m. – 4:30 p.m.) with flexibility to allow for some evening work.

KEY RESPONSIBILITIES

The responsibilities and accountabilities outlined in this position profile may change as the position evolves along with the growth of the Agency. They include, but are not limited to:

- Provide short term support to families and tailor services for goal attainment related to maintaining housing and asset development
- Evaluate and document progress in collaboration with families using outcomes measures
- Connect and support families in accessing appropriate resources
- Collaborate with stakeholders and larger systems to assist families in maintaining housing
- Create and support collaborative service and discharge plans for families
- Complete documentation and outcome measures

OUR IDEAL CANDIDATE

This dynamic role requires our ideal candidate to possess at minimum the following:

- Degree in Human Services Field
- Experience working with individuals and families from a strength-based approach
- Skills in advocacy, systems navigation, and knowledge of resources
- Ability to manage a fast-paced work environment
- Valid driver's license, driver's abstract and reliable vehicle with appropriate insurance

Pre-requisites:

- Police check including Vulnerable Sector Search, Intervention Services Record Check, and RSW (if applicable)
- Required training: First Aid, Suicide Intervention, Aboriginal, Diversity

Suite 200, 2609 – 15 Street NE
Calgary, AB T2E 8Y4
p: 403-219-3477 f: 403-250-9420
www.aspenfamily.org



Pre-employment Requirement: Successful applicants must provide proof of qualifications.

Closing Date: This position will remain open until a suitable candidate is found.

Salary Range: \$ 48,000 annually, depending on the applicant's qualifications and experience.

To Apply: Interested and qualified applicants are asked to email a resume and letter of interest to careers@aspenfamily.org

At Aspen, we take our value of Diversity very seriously and foster an inclusive work environment. We consistently seek to recruit, develop and talent that is reflective of the diverse demographics of persons served. We intentionally live our other values of Empathy, Community and Partnership in our daily activities.

We thank those applicants who are interested in this position; however, only those candidates selected for an interview will be contacted.

For more information on Aspen Family Services and Community Network please visit our company website: www.aspenfamily.org

This job advertisement is intended as a summary of the primary responsibilities and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.