



EMPLOYMENT OPPORTUNITY

Strathmore Hand in Hand Parent Link Centre Parent Coach

Part-time Position (18.75 hours/week)

Aspen Family and Community Network Society is looking for a Parent Coach at our Strathmore Hand in Hand Parent Link Centre. The Parent Coach will help address the needs of the community members in Strathmore and the surrounding area.

Responsibilities:

- Through formal partnerships with community agencies, provide parented and non-parented early childhood development activities designed to engage parents and children to support healthy growth and development
- Take a lead role in initiating the planning of a variety of parent education workshops and activities
- Work closely with staff at local agencies and service providers to provide families with individualized support such as access to Good Food Box or other community supports
- Provide information regarding recreational activities, summer camps, childcare and other available parenting supports to families in person and over the phone
- Connect with daycares in the surrounding communities to provide information about programming available at the Parent Link Centre and relevant resources in the community
- Communicate to partners and community members through calendar and newsletter distribution
- Discuss and provide (if requested) developmental screening and discuss the results, make appropriate referrals, and follow-up with families

Qualifications:

- Diploma in Early Childhood Education with 3-5 years experience (equivalencies may be considered)
- Excellent interpersonal, oral and written communication skills
- Cultural competence knowledge and skills and knowledge of community resources
- Ability to work flexible hours
- Professional registration required if applicable

Prerequisites:

- Current First Aid/CPR, Driver's Abstract, Police Check (with Vulnerable Sector Search), Intervention Record Check clearances are a requirement prior to commencement
- Required Training to be completed: Aboriginal, Cultural, Suicide Intervention, and First Aid

Starting Salary: \$19,300-\$20,100

Closing Date: February 10, 2012 (or earlier upon hiring of successful candidate)

Send resumes to: Human Resources
Aspen Family and Community Network Society
#10, 2115 - 27th Avenue N.E.
Calgary, AB T2E 7E4
Fax: (403) 250-9420
Email: careers@aspenfamily.org

To learn more about Aspen, please visit our website at www.aspenfamily.org
Aspen is an equal opportunity employer. We thank those applicants who are interested in this position; however, only those candidates selected for an interview will be contacted.
We regret that we are unable to accept telephone inquiries.